

# HOW TO GET YOUR FSA ID

The FSA ID, which replaced the Federal Student Aid PIN in May 2015, allows students, parents, and borrowers to access certain U.S. Department of Education websites. The FSA ID, made up of a username and password, will allow confirmation of your identity to say either “Yes, it’s really me” or “Please accept my FSA ID as my signature on this online form.”

1. Go to [StudentAid.gov/fsaid](http://StudentAid.gov/fsaid)
2. Click the “Create an FSA ID Now” button
3. Create your FSA ID (Username and password)

<b>E-mail:</b> <hr/>	<ul style="list-style-type: none"> <li>• Optional but strongly recommended</li> <li>• Each FSA ID must have a unique e-mail address (you and your parent cannot use the same e-mail address).</li> <li>• You must have access to this e-mail account</li> </ul>
<b>Username:</b> <hr/>	<ul style="list-style-type: none"> <li>• Don’t include personal info such as date of birth or name</li> <li>• If you see a message “Username taken, create a different username” then someone has already used that username</li> </ul>
<b>Password:</b> <hr/>	<ul style="list-style-type: none"> <li>• Must be between 8-30 characters</li> <li>• Must use combination of numbers, uppercase letters, lowercase letters &amp; special characters ! @ # \$ % &amp; * ( ) { } _ - . ?</li> <li>• Password is case sensitive</li> </ul>

## 4. Provide Personal Information

- Make sure your Social Security number, date of birth, and name match what’s on your Social Security card
- You must have a Social Security number to create an FSA ID.

## 5. Link Your PIN (if you have one)

- If you applied for federal student aid before May 2015, then you most likely had a 4 digit PIN-the FSA ID replaces the pin; you can link your PIN to your FSA ID in this step
- If you can’t remember your PIN, you can select “Forgot My PIN” and answer a challenge question or you can continue without linking your PIN
- If you didn’t have a PIN, you won’t see this screen

## 6. Provide Profile Information

- Confirm information you entered previously and provide additional information
- Make sure your information is correct; any errors could result in a delay or problem in your receiving financial aid (or the repayment of your federal student loans)

## 7. Select/Create Challenge Questions and Answers

Answering your challenge questions is one way to unlock your account or reset your username and password. Write down the answers to your challenge questions for future reference.

<p style="text-align: center;"><i>Questions 1 and 2:</i></p> <p><b>Question 1:</b> _____</p> <p><b>Answer:</b> _____</p> <p><b>Question 2:</b> _____</p> <p><b>Answer:</b> _____</p>	<ul style="list-style-type: none"> <li>• Select a question from the dropdown menu and then enter your answer</li> </ul>
<p style="text-align: center;"><i>Questions 3 and 4</i></p> <p><b>Question 3:</b> _____</p> <p><b>Answer:</b> _____</p> <p><b>Question 4:</b> _____</p> <p><b>Answer:</b> _____</p>	<ul style="list-style-type: none"> <li>• Make up your own question and enter your answer</li> <li>• Examples: What's your favorite color?</li> </ul>
<p style="text-align: center;"><i>Question 5</i></p> <p><b>Question 5:</b> <u>Enter a significant date</u> _____</p> <p><b>Answer:</b> _____</p>	<ul style="list-style-type: none"> <li>• Enter a significant date</li> <li>• <b>CANNOT</b> be your date of birth</li> <li>• Examples: Sibling or parent date of birth</li> </ul>

## 8. Review Info and Agree to Terms

- Review and confirm your information
- If you need to make a correction, use the "Previous" button
- Review and agree to the terms and conditions for using your FSA ID

## 9. Verify Your E-mail

- If you provided an e-mail address, then you will be taken to the E-mail Verification page
- Once you verify your e-mail, you can use your e-mail address as your username when logging in to Department of Education websites
- You can also continue without verifying

<p><b>How to Verify your E-mail</b></p>	<ul style="list-style-type: none"> <li>• Do not close the E-mail Verification page</li> <li>• Log into your e-mail account using a different tab or window</li> <li>• Look for an email with the subject line, "<i>Important: Your FSA ID E-mail Validation Action Required</i>"</li> <li>• The e-mail will include a six-digit, numeric code that you will enter in the "Secure Code" data field</li> </ul>
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**CONGRATULATIONS,  
Your FSA ID is created!**